

ပြည်ထောင်စုသမ္မတမြန်မာနိုင်ငံတော်အစိုးရ  
ကျန်းမာရေးနှင့်အားကစားဝန်ကြီးဌာန  
ကျန်းမာရေးလူ့စွမ်းအားအရင်းအမြစ်စီးဌာန

စာအမှတ်။ ၁(က)(၃)၂၀၁၉( ၆၃၈၇ )ကလရ။  
ရက်စွဲ။ ၂၀၁၉ခုနှစ်၊ ဧပြီလ(၁၀ )ရက်။

သို့

၁။ ညွှန်ကြားရေးမှူးချုပ်၊ ဦးစီးဌာနအားလုံး။

၂။ ပါမောက္ခချုပ်၊ တက္ကသိုလ်များအားလုံး။

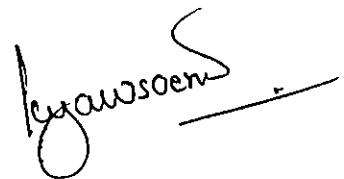
အကြောင်းအရာ။ ပညာသင်ဆုလျှောက်ထားနိုင်ကြောင်း အကြောင်းကြားခြင်းကိစ္စ။

ရည်ညွှန်းချက်။ ကျန်းမာရေးနှင့်အားကစားဝန်ကြီးဌာန၏ (၅-၄-၂၀၁၉) ရက်စွဲပါစာအမှတ်၊ IRD/  
ပညာသင်/ခ(၂၀၁၉) ၅၆၀၇/၅၆၀၈ ။

အကြောင်းအရာပါကိစ္စနှင့်ပတ်သက်၍ Korean Development Institute (KDI) School of Public Policy and Management, 2019 မှ အောက်ဖော်ပြပါ ပညာသင်ဆုသို့ အရည်အချင်းပြည့်မီသူ အရာထမ်းဝန်ထမ်းများ ယှဉ်ပြိုင်လျှောက်ထားနိုင်ပါကြောင်း ကျန်းမာရေးနှင့်အားကစားဝန်ကြီးဌာနမှ ရည်ညွှန်းပါစာဖြင့် အကြောင်းကြားလာပါသဖြင့် လျှောက်ထားလိုသူများသည် သက်ဆိုင်ရာ Website နှင့်ဆက်သွယ်၍ (၂၂-၅-၂၀၁၉)ရက်နေ့နောက်ဆုံးထား၍လျှောက်ထားနိုင်ပါကြောင်းနှင့် လျှောက်ထားသူများစာရင်းအား ဦးစီးဌာန/တက္ကသိုလ်များအလိုက် ကျန်းမာရေးလူ့စွမ်းအားအရင်းအမြစ်ဦးစီးဌာနသို့ ပြန်လည်ပေးပို့ပါရန် အကြောင်းကြားအပ်ပါသည်။

Master Scholarship Programs with the Korean Development Institute (KDI) School of Public Policy and Management, 2019

1. Master of Public Policy
2. Master of Development Policy
3. Master of Public Management



ညွှန်ကြားရေးမှူးချုပ်(ကိုယ်စား)  
(ဒေါက်တာကျော်စိုးညွန့်၊ ညွှန်ကြားရေးမှူး)

ဖြန့်ဝေခြင်း-

- ဒုတိယညွှန်ကြားရေးမှူးချုပ်(သင်ကြားရေး)
  - ဒုတိယညွှန်ကြားရေးမှူးချုပ်(ဝန်ထမ်းရေးရာ)
  - ဒုတိယညွှန်ကြားရေးမှူးချုပ်(စီမံ/ဘဏ္ဍာ)
  - ညွှန်ကြားရေးမှူး(သူနာပြု)၊ (သင်တန်းကျောင်းများသို့ ဖြန့်ဝေနိုင်ရေးအတွက်ပေးပို့ပါသည်။)
  - ကြေငြာသင်ပုန်း။
- ဌာနတွင်းသို့ဖြန့်ဝေနိုင်ရေးအတွက် ပေးပို့အပ်ပါသည်။

အရည်အချင်းသတ်မှတ်ချက်များ

- (၁) မိဘနှစ်ဦးစလုံးအပြင် ဇနီး/ခင်ပွန်းအားလုံးနိုင်ငံသားဖြစ်ရပါမည်။ (ဧည့်နိုင်ငံသားနှင့် ပြုနိုင်ငံသားများကိုလည်းလျှောက်ထားခွင့်ပြုသည်။)
- (၂) လျှောက်ထားသူသည် ကျန်းမာရေးနှင့်အားကစားဝန်ကြီးဌာနလက်အောက်တွင် အမြဲတမ်း ဝန်ထမ်းအဖြစ် တာဝန်ထမ်းဆောင်နေသူဖြစ်ပြီး လျှောက်လွှာပိတ်သည့်နေ့တွင် အနည်းဆုံး အမှန်တကယ်အမှုထမ်းသက်(၂)နှစ်ရှိသူဖြစ်ရပါမည်။
- (၃) အသက်ကန့်သတ်ချက်မှာ ပညာသင်ဆုကမ်းလှမ်းသည့်အဖွဲ့အစည်း၏ သတ်မှတ်ချက် အတိုင်းဖြစ်ပြီး၊ သတ်မှတ်ချက်မရှိပါက မဟာသိပ္ပံဘွဲ့သင်တန်းအတွက် အသက်(၅၀)နှစ် အောက်ရှိသူဖြစ်ရပါမည်။
- (၄) နိုင်ငံခြားတွင် (၆)လနှင့်အထက် သင်တန်းတက်ရောက်ခဲ့သူဖြစ်ပါက မြန်မာနိုင်ငံသို့ပြန် ရောက်ပြီး အနည်းဆုံး(၃)လ တာဝန်ထမ်းဆောင်ပြီးသူဖြစ်ရပါမည်။
- (၅) သင်တန်းမှ ပြန်လည်ရောက်ရှိပါက Master သင်တန်းအတွက် နိုင်ငံဝန်ထမ်းအဖြစ် (၄)နှစ် ပြန်လည်တာဝန်ထမ်းဆောင်နိုင်သူဖြစ်ရပါမည်။

(မှတ်ချက်။ ။လျှောက်ထားသူများစာရင်းအား ကျန်းမာရေးနှင့်အားကစားဝန်ကြီးဌာနသို့ တင်ပြနိုင်ရေးအတွက် ကျန်းမာရေးလူစွမ်းအားအရင်းအမြစ်ဦးစီးဌာနသို့ ကြိုတင် ပေးပို့နိုင်ပါရန်နှင့် Acceptance Letter ရရှိပြီးမှ တင်ပြလာပါကဆက်လက် ဆောင်ရွက်ပေးမည်မဟုတ်ပါ။)



# THE COLOMBO PLAN

For Co-operative Economic and Social Development in Asia and the Pacific

နေအိမ်ဆက်တွဲ (၁)

①

Ref: CPS/CBP/KDI/2019/01

27<sup>th</sup> March 2019

Mr. U Kyaw Moe Tun  
Director-General  
Foreign Economic Relations Department  
Ministry of National Planning and Economic Development  
Office Building No.(1)  
Nay Pyi Taw  
Myanmar

CC: Ms. Hsumamahein

**RE: Masters Scholarship Programs with the Korean Development Institute (KDI) School of Public Policy and Management, 2019**

Dear Mr Tun,

The Colombo Plan Secretariat is pleased to inform you that the KDI School of Public Policy and Management, Republic of Korea has invited applications for their full time Masters Program. Scholarships are being offered for the following courses:

- Master of Public Policy
- Master of Development Policy
- Master of Public Management

Colombo Plan Member countries can apply for any of the three Masters Degree programs. Kindly encourage suitable candidates from the Government service to apply for this scholarship directly to KDI School through their online registration using the website <http://admissions.kdischool.ac.kr/>

Attached is a copy of the application guidelines that outlines the application process for the Fall 2019 intake. Please advise interested candidates to read them carefully and fully understand the procedures of application and the nature of scholarship. The final selection will be done by the KDI School and the Colombo Plan.

Official form: <https://www.kdischool.ac.kr/#/admissions/international>  
Online Registration: <https://apply.kdischool.ac.kr>  
Documentation submission: The Office of Admissions  
KDI School of Public Policy and Management  
263 Namsejong-ro, Sejong, Republic of Korea, 30149  
Phone: +82-44-550-1281/1220  
Email: [internationaladmissions@kdis.ac.kr](mailto:internationaladmissions@kdis.ac.kr)

Kindly note that the selected students will be provided with return airfare from the Colombo Plan and the nominating Government will need to bear the cost of visa and book allowance for 2019. The KDI School will bear the cost of the admission fee, tuition, housing and living stipends. Please email the Colombo Plan with a list of applicants.

No. 556 Bauddhaloka Mawatha, Colombo 8, Sri Lanka.  
Tel: (94 11) 2684188, 2694192, 2694183-5 Fax: (94 11) 2684386  
E-mail: [info@colomboplan.org](mailto:info@colomboplan.org) [www.colombo-plan.org](http://www.colombo-plan.org)



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සහකාරීත්වය (2) ලේඛන

## THE COLOMBO PLAN

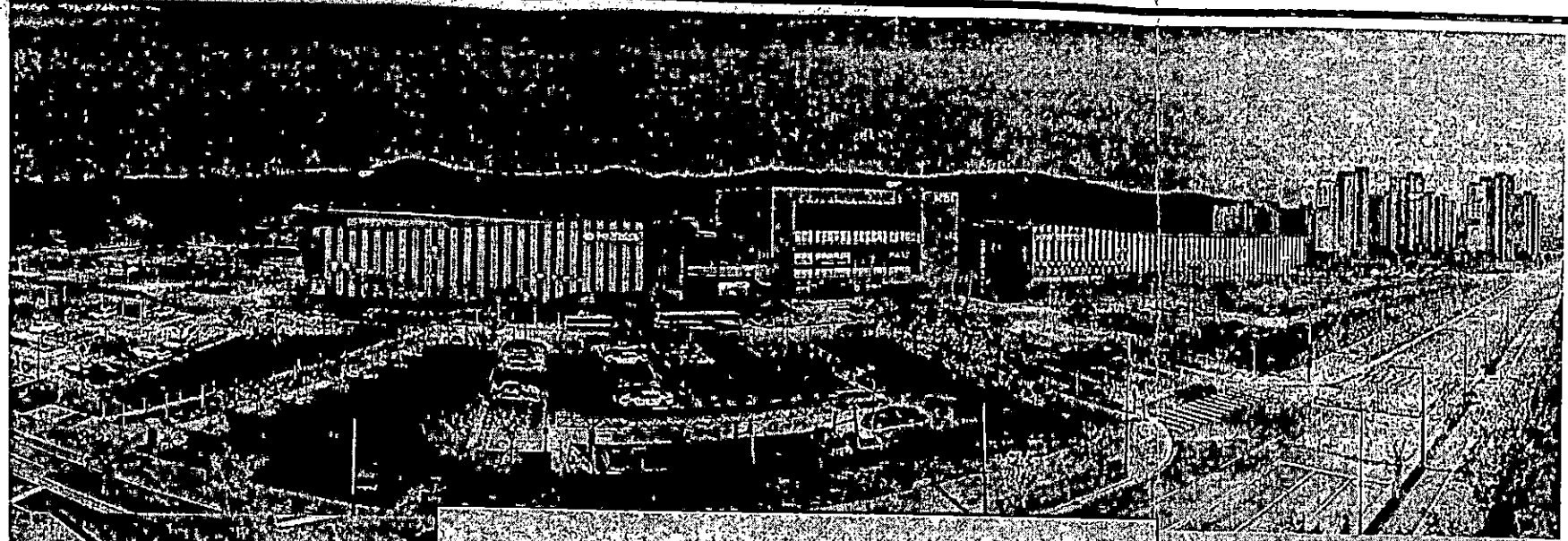
For Co-operative Economic and Social Development in Asia and the Pacific

Yours sincerely

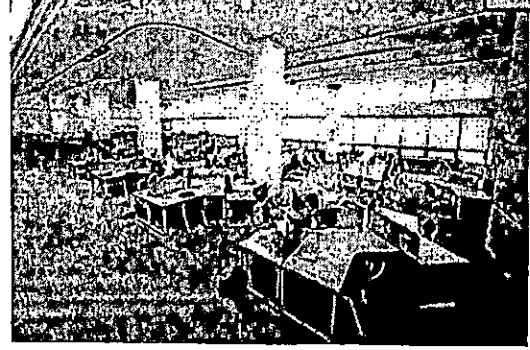
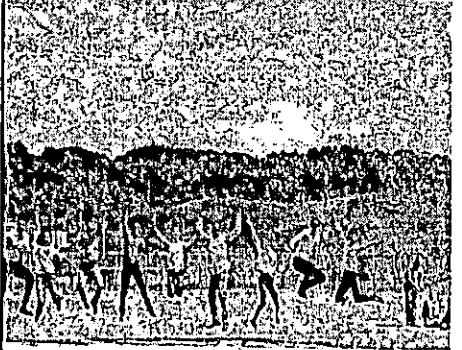
Riaz Deen

Senior Programme Officer – Environment and Capacity Building Programmes

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**Fall 2019 Admissions**  
**Application Guideline**  
*for International Students*



# Contents

1. Admissions Overview & Schedule
2. Academic Program
3. Program Information
4. Scholarship Category
5. Qualification
6. Requirements
  - Application Documents
  - Important Notices
  - Document Authentication
  - Video Essay (Optional)
7. Contact Information



**KDI SCHOOL**  
KDI School of Public Policy and Management

# 1. Admissions Overview & Schedule

⑤

	Category	Fall 2019 Admissions
1	Programs	<b>Master's Programs(full-time)</b> <ul style="list-style-type: none"> <li>• Master of Public Policy</li> <li>• Master of Development Policy</li> <li>• Master of Public Management</li> </ul>
2	Application Period	<b>March 26 – May 22, 2019</b>
3	Final Result	<b>Early July, 2019</b>
4	Program Entrance	<b>Early September, 2019</b>

Spring 2020 Admissions (TBD)
<b>Master's Programs(full-time/*part-time)</b> <ul style="list-style-type: none"> <li>• Master of Public Policy</li> <li>• Master of Development Policy</li> <li>• Master of Public Management</li> </ul> *Part-time is for residents in Korea Only  <b>Ph.D. Programs(full-time)</b> <ul style="list-style-type: none"> <li>• Ph.D. in Public Policy</li> <li>• Ph.D. in Development Policy</li> </ul>
<b>August – October, 2019</b>
<b>December, 2019</b>
<b>Early February, 2020</b>

# 1. Admissions Overview & Schedule ⑥

Fall 2019 Admissions Schedule				
No.	Category		Period	Contents
1	<u>Online Application</u>	March 26	<u>May 22</u> (24:00 KST), 2019	<ul style="list-style-type: none"> <li>The online application is available at <a href="https://apply.kdischool.ac.kr">https://apply.kdischool.ac.kr</a>.</li> <li>The online application system will close by midnight on the deadline.</li> </ul>
2	<u>Document Submission</u>	March 26	<u>May 22</u> (18:00 KST), 2019	<ul style="list-style-type: none"> <li><b>All required documents must be post mailed</b> (Fedex or DHL etc.)</li> <li>In 1 envelope at the admissions office <u>no later than the deadline</u></li> </ul>
3	Document Review		June, 2019	<ul style="list-style-type: none"> <li>If all required documents and online application are submitted on time, they will be reviewed by the admissions committee.</li> <li><b>The result of the document review will be available when you log in onto the online system at <a href="https://apply.kdischool.ac.kr">https://apply.kdischool.ac.kr</a>.</b></li> </ul>
4	Interview		June, 2019	<ul style="list-style-type: none"> <li>Those who pass the document review will receive a pre-interview call prior to the actual phone or Skype interview.</li> </ul>
5	Final Result		Early July, 2019	<ul style="list-style-type: none"> <li><b>The final result will be announced via email and posted on the online application system.</b></li> </ul>
6	Registration		July, 2019 -August, 2019	<ul style="list-style-type: none"> <li>The admissions package will be sent to each admitted student by email and postal mail.</li> </ul>
7	Program Entrance		Early September, 2019	<ul style="list-style-type: none"> <li>The Fall semester is scheduled to begin in <b>first week of September, 2019</b> and academic calendar will be provided upon admission.</li> </ul>

\* The schedule above is subject to change.



## 2. Academic Program



Master's Program (Full-time)	
<b>Programs</b>	<ul style="list-style-type: none"> <li>• Master of Public Policy (MPP)</li> <li>• Master of Development Policy (MDP)</li> <li>• Master of Public Management (MPM)</li> </ul>
<b>Study Areas</b>	<ul style="list-style-type: none"> <li>• <b>Master of Public Policy (MPP)</b> <ul style="list-style-type: none"> <li>- Finance and Macroeconomic Policy</li> <li>- Trade and Industrial Policy</li> <li>- Public Finance and Social Policy</li> <li>- Regional Development and Environment Policy</li> </ul> </li> <li>• <b>Master of Development Policy (MDP)</b> <ul style="list-style-type: none"> <li>- Sustainable Development</li> <li>- International Development</li> </ul> </li> <li>• <b>Master of Public Management (MPM)</b> <ul style="list-style-type: none"> <li>- Public Administration and Leadership</li> <li>- Strategic Management</li> <li>- Global Governance and Political Economy</li> </ul> </li> </ul>
<b>Duration</b>	<ul style="list-style-type: none"> <li>• About 1 year (3 semesters)</li> <li>• Coursework: 1st year at KDI School</li> <li>• Thesis Writing: 2nd year in home country</li> </ul>
<b>Class Schedule</b>	<ul style="list-style-type: none"> <li>• Daytime(08:30 – 18:00)</li> </ul>
<b>Requirements for Graduation</b>	<ul style="list-style-type: none"> <li>• Minimum 39 credits(Including research project)</li> </ul>



8



### 3. Program Information - MPP

No.	Program	Contents
1	Master of Public Policy (MPP)	<p>The Master of Public Policy (MPP) program is designed to provide global perspective and professional expertise in public policy areas. The program is highly regarded both in and outside of Korea, particularly among developing nations and government officials.</p> <p>The faculty with outstanding research backgrounds and empirical knowledge offers a leading curriculum that integrates theory and practice. Students are required to take one of the economic policy study areas, and may select additional study areas to cover 39 credits towards their graduation. The highly diverse student composition provides a unique educational environment.</p> <p>Both domestic and international students from all walks of life, including the government, the media, and NGOs are able to share ideas, knowledge and experiences, and build a dynamic global network.</p> <p><b>Academic Goals</b></p> <ul style="list-style-type: none"> <li>• Expand policy-makers' capability in policy planning, analysis and implementation</li> <li>• Foster professionals in the field of economic and social policies</li> </ul> <p><b>Study Area</b></p> <ul style="list-style-type: none"> <li>• Finance and Macroeconomic Policy</li> <li>• Trade and Industrial Policy</li> <li>• Public Finance and Social Policy</li> <li>• Regional Development and Environment Policy</li> </ul>



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### 3. Program Information – MDP

No.	Program	Contents
2	Master of Development Policy (MDP)	<p>Based on the KDI's hands-on experience on development policy of over 40 years, the Master of Development Policy (MDP) program offers a curriculum where students can examine various issues of socio-economic development in both theoretical and practical frameworks.</p> <p>The program is specifically targeted for international professionals; including government officials, development consultants, and regional specialists who wish to contribute to development policy-making. The program is also focused on fostering professionals in the field of the official development assistance (ODA).</p> <p>Students must take the required core courses as well as a certain number of courses from Sustainable Development or International Development areas:</p> <p><b>Academic Goals</b></p> <ul style="list-style-type: none"> <li>• Build capacity in designing and implementing economic and social policies of developing countries</li> <li>• Train professionals in the field of official development assistance (ODA) and international development</li> </ul> <p><b>Study Area</b></p> <ul style="list-style-type: none"> <li>• Sustainable Development</li> <li>• International Development</li> </ul>



### 3. Program Information – MPM

No.	Program	Contents
3	Master of Public Management (MPM)	<p>The MPM seeks to fulfill policy management needs in today's global environment through an integrative education program that covers various facets of management and leadership in both public and private sectors.</p> <p>The aim of the program is to nurture professionals who can successfully navigate and manage the complexities of global and private policy environments, make preemptive decisions to deal with the challenges, and have the capacity to put them into action.</p> <p><b>Academic Goals</b></p> <ul style="list-style-type: none"> <li>• Improve comprehensive problem solving skills in public administration and management, with the help of reinforced understanding of global and private policy environment</li> <li>• Foster high-quality public workforce capable of policy design and execution</li> </ul> <p><b>Study Area</b></p> <ul style="list-style-type: none"> <li>• Public Administration and Leadership</li> <li>• Strategic Management</li> <li>• Global Governance and Political Economy</li> </ul>

## 4. Scholarship Category ②

- All admitted international students become potential candidates for full or partial scholarship.
- More than 95% of current international students receive full tuition waiver and monthly stipend.
- Scholarship awards and benefits are decided by the admissions committee upon one's admission to the school.

Fall 2019 Admissions Scholarship				
No.	Scholarship Supporter	Category	Scholarship Title	Benefit
1	KDI School	Master's Program	Global Ambassador Scholarship(GAS)	<ul style="list-style-type: none"> <li>- Tuition waiver</li> <li>- Monthly Stipend (About \$850)</li> </ul> <p><i>* All scholarship benefits are primarily intended for countries named on the DAC List of ODA recipient nations, as published by the OECD. (* If a country is not named on the DAC List, applicants from these countries may be conferred a partial, rather than a full scholarship.)</i></p>
			Seoul G20	<ul style="list-style-type: none"> <li>- Tuition waiver</li> <li>- Monthly Stipend (About \$1000)</li> <li>- Round trip Air Fare</li> </ul>

\*The amount of monthly stipend is subject to change

## 5. Qualification for Master's Program

(12)

No.	Scholarship	Eligibility	Degree Qualification (1) + (2)
1	Global Ambassador Scholarship (GAS)	<p>All overseas students who meet the Degree Qualification</p> <p>※ Choose 'International general' when creating an online application</p>	<p>(1) International Applicants must meet <u>one</u> of the following ( ① or ② )</p> <p>* Dual citizens(nationality) with Korean nationality are not eligible.</p> <p>① A foreign national whose parents are both foreign nationals.</p> <p>* If you are an applicant of Korean origin and want to qualify as an international applicant, you must provide (1) a certified copy of birth certificate proving your relationship with both your parents and (2) a copy of both parents' passports demonstrating their foreign nationalities.)</p>
2	Seoul G20	<p>Public officials who meet the Degree Qualification and one of the following requirements:</p> <ul style="list-style-type: none"> <li>▶ Division head level (or)</li> <li>▶ Over 6 years of working experience in the public sector</li> </ul> <p>※ Employment Verification should be signed in 2019</p> <p>※ Choose 'Seoul G20' when creating an online application</p>	<p>② An applicant who has completed at least 16 years of education (elementary, middle, high school, and university) in a foreign country.</p> <p>* If you are an applicant of Korean origin and want to qualify as an international applicant, you must provide certified copies of academic transcripts or graduation certificates of your entire 16 years of education.</p> <p>(2) Applicants for <u>Master's degree program</u> must meet one of the following ( ① or ② )</p> <p>① A bachelor's degree holder from an accredited college or university. (min. 3 years)</p> <p>• Applicants who are expected to graduate at the time of applying must first submit the certificate of expected degree at the time of applying. The official degree certificate (or diploma) must be submitted by August, 2019.</p> <p>② Educational attainment equivalent to bachelor's degree (min. 3 years) approved by law.</p>

## 6. Requirements – Application Documents

(13)



No.	Application Documents	For Master's
0	<b>Document Check List</b> <i>*Download the official form from <a href="https://www.kdischool.ac.kr/#/admissions/international">https://www.kdischool.ac.kr/#/admissions/international</a></i>	Attach it when you send your documents to KDI School
1	<b>Online Application</b> <i>*Online application must be submitted at the following link: <a href="https://apply.kdischool.ac.kr/">https://apply.kdischool.ac.kr/</a></i>	Required
2	<b>Statement of Purpose (must use the official form)</b> Please use this portion of the application to explain your motivation and qualifications for pursuing your education at KDI School. <i>*Download the official form from <a href="https://www.kdischool.ac.kr/#/admissions/international">https://www.kdischool.ac.kr/#/admissions/international</a></i>	Required
3	<b>Certified Copy of Academic Transcripts</b> <ul style="list-style-type: none"> <li>Academic transcripts must provide a record of all the courses you have taken throughout the years of studying.</li> <li><u>Applicants for Master's program</u> must submit transcripts from undergraduate institutions.</li> <li><u>Must submit an official document issued by the applicant's alma mater describing the university's grade system if:</u> <ul style="list-style-type: none"> <li>An applicant's transcript does not include information on CGPA, marks or score percentile; or</li> <li>The grades on an applicant's transcript are difficult to be converted into any one of the GPA criteria mentioned above.</li> </ul> </li> <li>Documents must be certified. (Please read '<a href="#">Document Authentication</a>' section.)</li> </ul>	Required
4	<b>Certified Copy of Degree Diploma, Graduate Certificate or Certificate of Expected Graduation</b> <ul style="list-style-type: none"> <li>Certificate of Expected Graduation must indicate anticipated graduation date and degree type.</li> <li><u>Applicants for Master's program</u> must submit certificates from undergraduate Institutions.</li> <li>The certificate must indicate 'Bachelor/Master's Degree' or 'Equivalent to a Bachelor/Master's Degree'.</li> <li>Documents must be certified. (Please read '<a href="#">Document Authentication</a>' section.)</li> </ul>	Required

## 6. Requirements – Application Documents

(14)

No.	Application Documents	For Master's
5	<p><b>Recommendation Letter(s)</b> (you can submit either online recommendation(s) or hard copies of recommendation).</p> <p>Recommendation letter(s) should provide information about your performance in either an academic or a professional settings. If you choose;</p> <p>1) <b>Online recommendation:</b> Please fill out the information of your reference in the 'references' tab in your online application system.</p> <p>2) <b>Hard copy of recommendation:</b> The official form can be downloaded from.  <a href="https://www.kdischool.ac.kr/#/admissions/international">https://www.kdischool.ac.kr/#/admissions/international</a>. However, it is <u>not</u> required to use the official form.</p>	One letter is required
6	<p><b>Certified Copy of TOEFL, TOEIC, IELTS, TEPS, OPIC Score Report or Certificate of Medium of Instruction</b></p> <ul style="list-style-type: none"> <li>The tests must have been taken within 2 years of the proposed date of admission (The semester starts in September 2019 and the test must have been taken as of September, 2017).</li> <li>Document(s) must be notarized or original.</li> <li>Applicants could submit an official document issued by the university proving that all the courses are fully instructed in English instead.</li> </ul>	Not required but Strongly Recommended
7	<p><b>Employment Verification</b></p> <ul style="list-style-type: none"> <li>The employment period and name of position must be specified.</li> <li>The verification should indicate the employment category (e.g. public, private, NGO, etc.).</li> <li>HR officer or supervisor of the applicant should write and sign the verification letter.</li> <li>The official form can be downloaded from <a href="https://www.kdischool.ac.kr/#/admissions/international">https://www.kdischool.ac.kr/#/admissions/international</a>. However it is <u>not</u> required to use the official form.</li> </ul>	If applicable* (required for Seoul G20 applicant)



## 6. Requirements – Application Documents

(15)

No.	Application Documents	For Master's
8	<b>Copy of Passport</b>	Required
	The copy must show your photo, name, and expiration date.	
9	<b>Two Photos (3cm x 4cm) or Photo File Upload</b>	Required
	If you have uploaded your photo on your online application, you do not have to send your photos again.	
10	<b>Video Essay</b>	Optional
	Create a YouTube video and provide us with a link when you submit your online application. Instruction is posted on our admissions website at <a href="https://admissions.kdischool.ac.kr">https://admissions.kdischool.ac.kr</a>	
11	<b>Certified Copy of Birth Certificate &amp; Copy of Both Parents' Passports or Certified Copy of Academic Transcripts or Graduate Certificates of 16 Years of Education in a Foreign Country</b>	If applicable (applicants of Korean origin only)
	<ul style="list-style-type: none"> <li>• Only applicable to applicants of Korean origin.</li> <li>• Birth certificate should prove your relationship with both your parents.</li> <li>• Copy of both parents' passports should prove their nationality.</li> </ul>	

※ Applicants of Seoul G20 Global Leader's Fellowship must submit Employment Verification to prove their eligibility.  
(Eligibility: Applicants must be currently employed in the public sector (1) as a division head-level official or (2) with minimum 6 years of working experience in the public sector)

## 6. Requirements – Important Notices (16)

Applicants are responsible for properly completing their application and sending their supporting documentation to KDI School on time.

- Submit the documents in order (Do not use stapler or clip)
- All required application documents must be submitted in one package via POSTAL MAIL(or in person) at the admissions office of KDI School by the deadline (Korea Standard Time).
- The online application must be submitted by midnight of the deadline. Please avoid submitting multiple online applications or entering incorrect information. The important notices and announcements are delivered via email entered in each applicant's online application. The admissions office will not be responsible for any consequences caused by incorrect information in the online application.
- Applicants may apply for one program only. Submitting multiple applications to more than one program will invalidate candidacy.
- **Once you submit the online application, you cannot change your program in any case.**
- If the information in the application documents is unclear or if any parts of the application documents are missing, the application will not be submitted for evaluation. If the above issues are found after the admission has been offered, the offered admission will be revoked.
- The submitted application documents will NOT be returned.
- All application documents must be typed (not hand-written) in English.
- Non-English based documents(original/certified) must be accompanied with notarized English translations.
- Please provide us with your application number when you communicate with KDI School.
- If any required documents are found to be false or counterfeit, admission to KDI School will be revoked.

## 6. Requirements – Document Authentication (၁၇)

<p>Applicants from <u>Apostille member nations</u> must authenticate their academic documents as below: (*please see the following page for a list of Apostille member nations)</p>	<p><u>All other applicants</u> must authenticate their academic documents as below:</p>
<p>Apostilled by Designated Government Authority (typically by Ministry of Foreign Affairs of the country where one earned his/her degree from)</p> <p>OR</p> <p>Authenticated by Korean embassy or consulate with official seal or signature</p> <p>OR</p> <p>Authenticated by embassy of the country where one earned his/her degree from</p> <p>OR</p> <p>Authenticated by Ministry of Education of the People's Republic of China (degree earned from China only)</p> <p>OR</p> <p>Authenticated by notary public</p>	<p>Authenticated by the issuing institution with official seal or signature</p> <p>OR</p> <p>Authenticated by designated government authorities in the country where one earned his/her degree from</p> <p>OR</p> <p>Authenticated by embassy of the country where one earned his/her degree from</p> <p>OR</p> <p>Authenticated by Korean embassy or consulate with official seal or signature</p> <p>OR</p> <p>Authenticated by notary public</p>

## 6. Requirements – Document Authentication

18

Apostille member countries (refer to the Ministry of Foreign Affairs)	
Region	Name of countries (2018.5)
Asia, Oceania	Australia, parts of China (Macau, Hong Kong), Japan, Korea, New Zealand, Brunei, Mongolia, Cook Islands, Fiji, India, the Marshall Islands, Mauritius, Vanuatu, Samoa, Tonga, Niue
Europe	Albania, Austria, Belarus, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Georgia, Germany, Malta, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Monaco, Montenegro, Netherlands, Norway, Poland, Portugal, Russia, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey, Kyrgyzstan, Macedonia, Ukraine, United Kingdom, Andorra, Armenia, Azerbaijan, Moldova, Liechtenstein, San Marino, Kazakhstan, Uzbekistan,
North America	USA
Central and South America	Argentina, Mexico, Panama, Suriname, Venezuela, Antigua and Barbuda, Bahamas, Barbados, Velez, Colombia, Commonwealth of Dominica, Dominican Republic, Ecuador, El Salvador, Grenada, Honduras, Saint Vincent, Peru, Trinidad and Tobago, St. Lucia, St. Kitts and Nevis, Costa Rica, Uruguay, Nicaragua
Africa	South Africa, Botswana, Lesotho, Liberia, Namibia, Sao Tome and Principe, Swaziland, Malawi, Cape Verde, Seychelles
Middle East	Oman, Israel, Bahrain

## 6. Requirements – Document Authentication (19)

※ Please note that photocopies of academic documents must be authenticated with official seal or signature by a designated office. Follow the instructions below to authenticate your academic documents.

No.	Process
1	Photocopy your original academic documents. (e.g. graduate certificate, academic transcript)
↓	
2	Take your documents to one of designated offices. (See the list of designated offices in the previous page.)
↓	
3	Have them authenticate the photocopies with official seal or signature written in English
↓	
4	Submit them along with the rest of the required documents.

※ Photocopy of authenticated documents are NOT considered as authenticated documents

## 6. Requirements – Video Essay (Optional) (20)

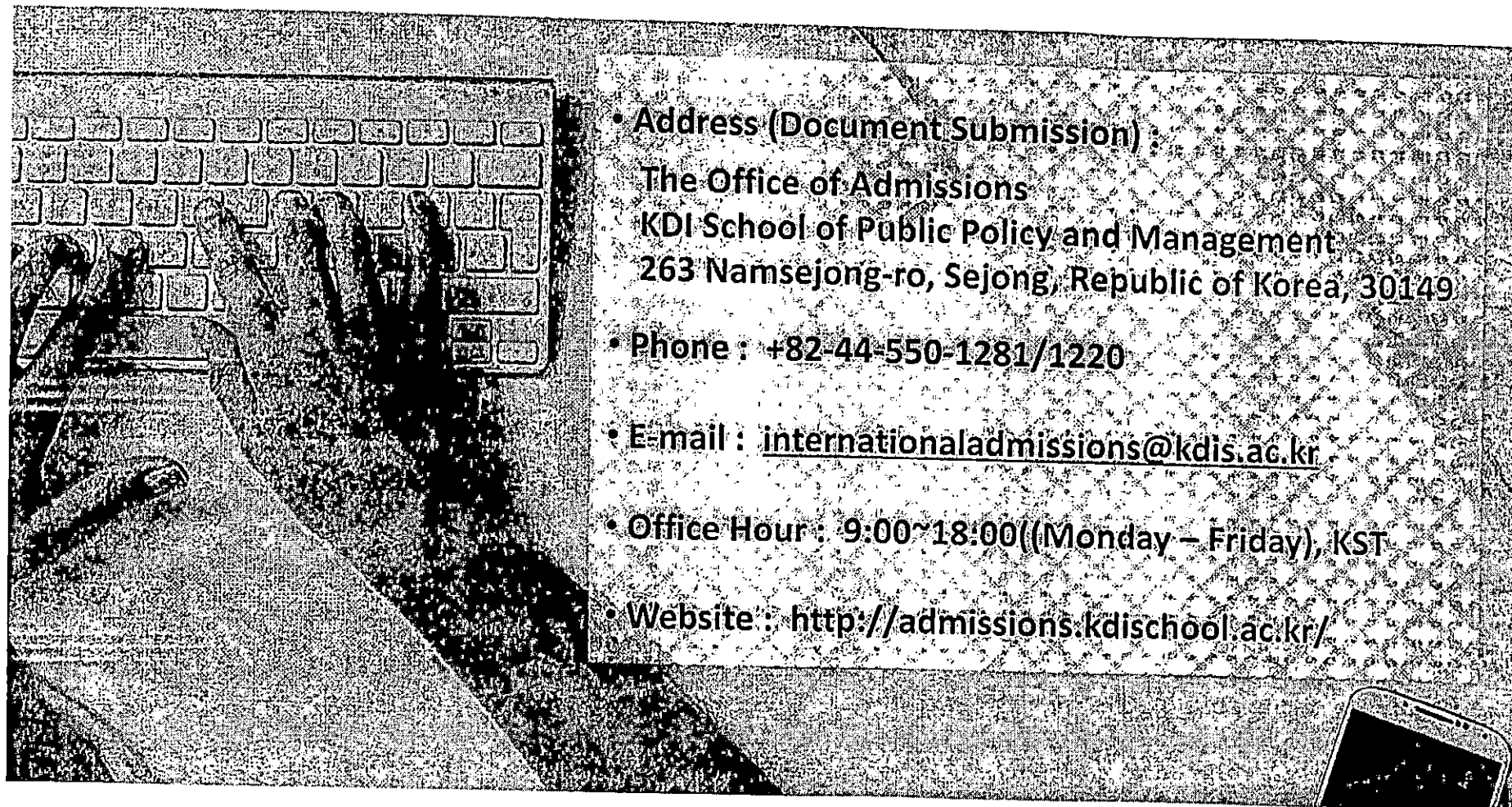
- If you decide to submit a video essay, please prepare a one-minute-long video by answering the following question:  
“What do you do? And how do you think KDI School education will change what you do?”
- It is the applicant’s responsibility to correctly configure the security and access settings for the video. We suggest using YouTube channel with the “Unlisted Video” setting so that only individuals who have the URL can view it.
- The applicant is also responsible for adhering to the terms and conditions of the website used to share the video essay.
- We are unable to watch videos that come in any form other than a URL link. We will not accept videos sent by email or on DVD through the mail.
- Please limit your video to maximum 1 minute. Those exceeding 1 minute may not be evaluated.



[KDI School] Fall 2019 Admission – applicant# & Full Name

## 7. Contact Information

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- **Address (Document Submission) :**  
The Office of Admissions  
KDI School of Public Policy and Management  
263 Namsejong-ro, Sejong, Republic of Korea, 30149
- **Phone :** +82-44-550-1281/1220
- **E-mail :** [internationaladmissions@kdis.ac.kr](mailto:internationaladmissions@kdis.ac.kr)
- **Office Hour :** 9:00~18:00((Monday – Friday), KST)
- **Website :** <http://admissions.kdischool.ac.kr/>