

ပြည်ထောင်စုသမ္မတမြန်မာနိုင်ငံတော်အစိုးရ

ကျန်းမာရေးနှင့်အားကစားဝန်ကြီးဌာန

ကျန်းမာရေးလူ့စွမ်းအားအရင်းအမြစ်ဦးစီးဌာန

စာအမှတ်။ ၁(က)(၁)၂၀၁၉( ၆၀၈ )ကလရ။

ရက်စွဲ။ ၂၀၁၉ခုနှစ်၊ ဇန်နဝါရီလ ( ၁၅ )ရက်။

သို့

၁။ ညွှန်ကြားရေးမှူးချုပ်၊ ဦးစီးဌာနအားလုံး။

၂။ ပါမောက္ခချုပ်၊ တက္ကသိုလ်များအားလုံး။

အကြောင်းအရာ။ ပညာသင်ဆုလျှောက်ထားနိုင်ကြောင်း အကြောင်းကြားခြင်းကိစ္စ။

ရည်ညွှန်းချက်။ ကျန်းမာရေးနှင့်အားကစားဝန်ကြီးဌာန၏ ( ၁၁ - ၁ - ၂၀၁၉ ) ရက်စွဲပါစာအမှတ်၊

IRD/ပညာသင်/ခ(၂၀၁၉)/ ၅၈၂။

အကြောင်းအရာပါကိစ္စနှင့်ပတ်သက်၍ စင်္ကာပူနိုင်ငံတွင် (၁၈-၂-၂၀၁၉) မှ (၂၂-၂-၂၀၁၉)ရက်နေ့ထိ ကျင်းပပြုလုပ်မည့် “Workshop on Strengthening Knowledge on Intellectual Property” သို့ အရည်အချင်းပြည့်မီသည့် အရာထမ်းများသည် ယှဉ်ပြိုင်လျှောက်ထားနိုင်ပါကြောင်း ကျန်းမာရေးနှင့် အားကစားဝန်ကြီးဌာနမှ ရည်ညွှန်းပါစာဖြင့် အကြောင်းကြားလာပါသဖြင့် လျှောက်ထားလိုသူများသည် လျှောက်လွှာများကို <https://start.wizvision.com/startpublic/> တွင် (၂၃-၁-၂၀၁၉)ရက်နေ့ နောက်ဆုံး ထား၍ လျှောက်ထားနိုင်ပါကြောင်း လျှောက်ထားသူများစာရင်းအား ဦးစီးဌာန/တက္ကသိုလ်များအလိုက် ကျန်းမာရေးလူ့စွမ်းအားအရင်းအမြစ်ဦးစီးဌာနသို့ ပြန်လည်ပေးပို့ပါရန် အကြောင်းကြားပါသည်။

၀၆.၈.

(ဒေါက်တာတင်တင်လေး)

ညွှန်ကြားရေးမှူးချုပ်

၁၆/၇

ဖြန့်ဝေခြင်း-

- ဒုတိယညွှန်ကြားရေးမှူးချုပ်(သင်ကြားရေး)
  - ဒုတိယညွှန်ကြားရေးမှူးချုပ်(ဝန်ထမ်းရေးရာ)
  - ဒုတိယညွှန်ကြားရေးမှူးချုပ်(စီမံ/ဘဏ္ဍာ)
  - ညွှန်ကြားရေးမှူး(သူနာပြု)၊ (သင်တန်းကျောင်းများသို့ ဖြန့်ဝေနိုင်ရေးအတွက် ပေးပို့ပါသည်။)
  - ကြေငြာသင်ပုန်း။
- ဌာနတွင်းသို့ဖြန့်ဝေနိုင်ရေးအတွက် ပေးပို့အပ်ပါသည်။



MFA/TCD/00061/2018

The Ministry of Foreign Affairs of the Republic of Singapore presents its compliments to all National Focal Points for Technical Assistance and has the honour to invite applications for the training course on "Workshop on Strengthening Knowledge on Intellectual-Property" to be conducted from 18 to 22 February 2019 in Singapore under the Singapore-Thailand Third Country Training Programme (TCTP).

The Ministry has the further honour to inform that under the Singapore-Thailand TCTP, the Government of Singapore and Kingdom of Thailand are pleased to invite all National Focal Points for Technical Assistance to nominate suitable candidates for consideration. Applications should be made online before the closing date for nomination, Wednesday, 23 January 2019 ✓

Successful applicants will be notified with a Letter of Acceptance from the Government of Singapore. Under the Singapore-Thailand TCTP terms of award, the Government of Singapore will sponsor round-trip economy airfares and local hospitality (accommodation, local transfers, training fees, training allowance and basic hospitalisation insurance).

The Ministry of Foreign Affairs of the Republic of Singapore avails itself of this opportunity to renew to all National Focal Points for Technical Assistance the assurances of its highest consideration.



SINGAPORE

14 December 2018

All National Focal Points for Technical Assistance

## WORKSHOP ON STRENGTHENING KNOWLEDGE ON INTELLECTUAL PROPERTY

18 TO 22 FEBRUARY 2019

Sponsored by the

**MINISTRY OF FOREIGN AFFAIRS, SINGAPORE**

and

**MINISTRY OF FOREIGN AFFAIRS, THAILAND**

under the

**SINGAPORE-THAILAND THIRD COUNTRY TRAINING PROGRAMME**

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### **Singapore Cooperation Programme**

Singapore has provided technical assistance to other developing countries since the 1960s. As a country whose only resource is its people, Singapore believes that human resource development is vital for economic and social progress. Singapore itself has benefited from training provided by other countries and international organisations.

In 1992, the Singapore Cooperation Programme (SCP) was established to bring together under one framework the various technical assistance programmes offered by Singapore. Through the SCP, the range and number of training programmes were increased to share Singapore's development experience with other developing countries.

To date, Singapore has sponsored training courses and study visits for over 123,000 officials from more than 170 countries. The SCP is managed by the Technical Cooperation Directorate (TCD) of the Singapore Ministry of Foreign Affairs.

### **Thailand International Cooperation Agency (TICA), Ministry of Foreign Affairs, Thailand**

Thailand recognises that Human Resource Development (HRD) and capacity building are key elements for sustainable development. Its focal point agency on HRD, TICA, plays an active role to cooperate with its development partners to build capacity to support HRD in other developing countries.

### **Singapore-Thailand Third Country Training Programme (TCTP)**

Since 1997, the Technical Cooperation Directorate of the Singapore Ministry of Foreign Affairs has collaborated with TICA to extend technical assistance under the Thailand-Singapore TCTP. As partners in the technical cooperation cluster under the Civil Service Exchange Programme (CSEP), we conduct an annual review of the TCTP, and renew our commitment to jointly share our experience and expertise with our ASEAN friends.

To date, more than 1,000 government officials from ASEAN and Timor-Leste have participated in our training courses conducted in the areas of economic, environment and urban development as well as public administration.

## Course Objectives

This course aims to provide participants with more knowledge in the area of Intellectual Property (IP) rights relating to trade facilitation. It will include sharing of both Singapore and Thailand's intellectual property policies and practices, as well as international framework and agreements.

## Synopsis

Topics that will be covered include:

- Overview of the various International IP Framework
- Impact of counterfeits in the region and on trade and the economy
- IP protection, valuation and commercialisation
- Enforcement of IP rights
- IP as a tool to create opportunities

## Methodology

This course will be conducted in English through formal lectures, class activities and group discussions. It will be highly intensive and interactive, experiential and dynamic, packed with learning journeys and experience sharing.

## Duration

The course will be held from **18 to 22 February 2019** in Singapore.

## Participants' Profile

Participants should be:

- Mid-to-senior level officials involved in policy and implementation of IP rights, including IP issues in trade policy;
- Nominated by the respective Governments
- Proficient in spoken and written English; and
- In good health.

## Terms of Award

The course is sponsored by the Governments of Singapore and Thailand under the Singapore-Thailand TCTP.

Under this programme arrangement, the Government of Singapore will bear the following expenses for the successful applicants (thereafter known as participants) during their training in Singapore. These expenses include:

- Round-trip economy class airfare
- A daily training allowance of One Hundred and Twenty Singapore Dollars (S\$120) from first day to last day of the course to cover meals and daily expenses. [Complimentary breakfast is provided in the hotel from the first day to one day after the course.]
- Transportation to course venue and site visits;
- Medical insurance for participants to cover accident and hospitalisation during their stay in Singapore in accordance with the policy of a local insurance company; and
- Accommodation for the entire duration of the course.

### Note:

- (i) Participants are to bear their personal miscellaneous expenses that might be incurred prior to receiving the training allowance.
- (ii) Any expenses for out-patient medical/dental treatment should be borne by the participants themselves.

## Invited Countries

Cambodia, Lao PDR, Myanmar, Viet Nam

## Regulations

Participants are required to comply with the following:

- (a) Strictly observe course schedules and not miss training sessions.
- (b) Not bring any member of their family and/or aide for the duration of the course.
- (c) Carry out instructions and abide by conditions as may be stipulated by the nominating Authority or the Government of Singapore with respect to the course.
- (d) Refrain from engaging in political activities, or any form of employment for profit or gain while in Singapore.
- (e) Discontinue the course, in the event they fall seriously ill and are considered unable to continue the training or have committed an improper act.
- (f) Return to their respective home countries upon completion of the course.

## Application Procedure

(Closing date for nomination: **23 January 2019**)

The Government of Singapore is pleased to invite the respective National Focal Point for Technical Assistance to nominate suitable applicants. Selection of candidates will be based on merit. Should there be more applicants than training places, the Government of Singapore seeks the understanding of the respective National Focal Point for Technical Assistance in the event that its nominee(s) is not selected.

All nominations are to be submitted through online Application Forms available at <https://start.wizvision.com/startpublic/>. Information submitted online must be endorsed by the National Focal Point by **Wednesday, 23 January 2019**. Please contact [start-support@wizvision.com](mailto:start-support@wizvision.com) if you encounter technical issues during application.

- All application forms should be completed in full and submitted online. They must also be endorsed by the respective Ministry of Foreign Affairs or National Focal Point for Technical Assistance.
- Draft application forms or forms which are not endorsed will not be considered.
- Applicants should refrain from making telephone and email inquiries on the status of their applications.
- The system is hosted by a third party service provider. Please avoid providing input with sensitive or confidential information that should not be disclosed or made available online.
- The Ministry of Foreign Affairs, Singapore will inform all applicants of the outcome of their applications. The National Focal Point will also be informed directly or through Singapore's diplomatic representations in the nominating country.
- Flight arrangements are to be made only upon receipt of the Letter of Acceptance to the course.

## Information on Singapore

For more information about Singapore, you may wish to visit the Singapore Tourism Board website at [www.yoursingapore.com](http://www.yoursingapore.com)



# NATIONAL FOCAL POINT FAQ

## ACRONYMS

ACRONYMS	DESCRIPTION
NFP	National Focal Point
APP SUPVR	Application Supervisor

## COURSE MANAGEMENT

**Q1) How can I disseminate the information for the applicants to apply?**

**A1)** NFP can make use of the function 'Send Link to Apply' under 'Course Action' button to send the application form for applicants to apply

**Q2) How can I view a summary of all the courses NFP has to endorse?**

**A2)** NFP can make use of the 'back' button beside Course's Name to access the dashboard which shows all the courses that involves corresponding NFP.

## APPLICATION ENDORSEMENT

**Q3) Endorsement only has 'YES' option. What can we do if we do not wish to endorse for an application?**

**A3)** If NFP does not wish to endorse for an application, NFP can choose not to endorse the application and leave it unselected.

**Q4) Endorse all function selects all Application. Is there any function to select all application except for a few?**

**A4)** User can click 'YES' button at top of Endorsement Column to select all Applications. Once all Application has been selected, user can deselect individual applications by clicking 'YES' button in the Endorsement column for the corresponding Application.

**Q5) Can I change my decision after submitting my Endorsement?**

**A5)** No. Endorsement submitted will be final and NFP will not be allowed to change their decision.

**Q6) What is the save function for?**

**A6)** The save function is for NFP to save their decision and not submit their endorsement until they can confirm their final decision.

Q7) How can I differentiate between applications that were saved and submitted?

A7) Applications that were submitted will have an indication of the final decision in the NFP column. Additionally, the decision in the Endorsement column is non editable. Applications that were saved and not submitted will not have an indication in the NFP column and decisions in the Endorsement column is editable.

SOP



# NTP ENDORSEMENT GUIDE

For Singapore Cooperation Programme Courses

# *NFP Endorsement Steps Overview*

1

Access Assessment  
Page via link from  
Email

2

Check through  
Applications  
submitted

3

Input  
Endorsement

4

Submit  
Endorsement

# < NFP GUIDE SCPTA 01-Apr-2018 to 30-Apr-2018

Course Actions

Course Description Terms of Award

MANAGEMENT

Save

Submit NFP Endorsement

	#	Title	Applicant	Age	Representing	Designation	Department	Organisation	App Surv	NFP	NFP Endorsement
<input type="checkbox"/>											<input type="checkbox"/> Yes
<input checked="" type="checkbox"/>	1	Mr.	SAMPLE GUIDE APPLICATION 1	28	Myanmar	Sample	Sample	Sample	<input checked="" type="checkbox"/>		<input type="checkbox"/> Yes
<input checked="" type="checkbox"/>	2	Ms.	SAMPLE GUIDE APPLICATION 1	28	Myanmar	Sample	Sample	Sample			not available for assessment
<input checked="" type="checkbox"/>	3	Ms.	SAMPLE GUIDE APPLICATION 2	44	Myanmar	SAMPLE	SAMPLE	SAMPLE	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Show 20 records per page

Total records: 3



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# Email L

Email with a link will be sent

NFP can access this link to  
endorsement for application  
submitted.



<div>Save</div> <div>Submit NFP Endorsement</div>	
NFP	NFP Endorsement
	<div>Yes</div>
	<div>Yes</div>
	<div>Yes</div>
	<div>Yes</div>

# Submitting Endorsement

## Endorsement Steps:

- NFP can input their endorsement for individual applications by selecting 'YES' button in the Endorsement Column for specified applications
- Alternatively, NFP can choose to endorse applications by selecting 'YES' button at top of Endorsement Column
- After selecting 'YES' button, NFP can choose to save their endorsement decision before submitting later by clicking 'Save' button
- NFP can submit their endorsement decision by clicking 'Submit NFP Endorsement' button \*this action is nonreversible and NFP will not be able to amend endorsement

Save

Submit NFP Endorsement

NFP	NFP Endorsement not available for assessment
	not available for assessment
N/A	N/A

1

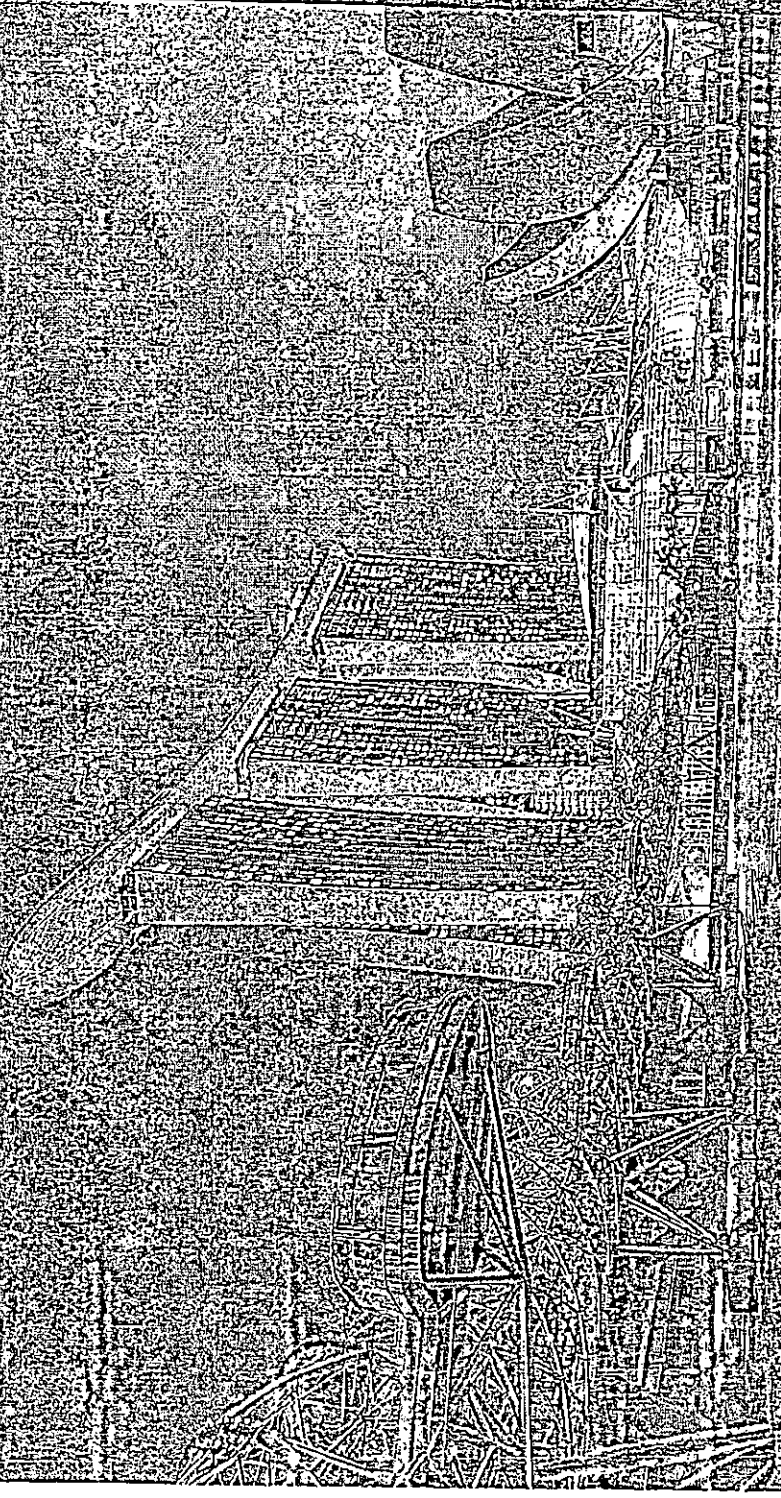
Total records: 2

## Special Cases:

- 1. If an application has not been endorsed by Applicant's Supervisor, NFP will not be at yet. Endorsement column will display 'no assessment'
- 2. If an application does not require endorsement, Endorsement column will display 'N/A'

# SINGAPORE COOPERATION PROGRAM

Technical Cooperation  
Ministry of Foreign Affairs  
Tanglin  
Singapore 228163  
Tel: (65) 6379 8000  
Email: mfa\_scp@mfa.gov.sg



# APPLICATION FAQ

## ACRONYMS

ACRONYMS	DESCRIPTION
NEP	National Focal Point
APP SUPVR	Application Supervisor

## COURSE SEARCH

Q1) The course I would like to apply for is missing an "Apply for Course" button.

A1) This course is likely closed for application. The reason for not being able to apply for this course will be shown in the Application Procedure section.

## APPLICATION

Q2) Do I have to provide passport details when applying for a course?

A2) Passport details is not necessary for application. But will be required before accepting the course invitation.  
We recommend that your passport details be submitted early to avoid any delays when accepting your invitation.

Q3) I can't get past the first page of the application.  
A popup keeps appearing telling me I am not eligible for this course.

A3) This popup indicates that the country / organisation that you are representing is not eligible for this course.

You may also check the course's Eligible Countries/Organisations section for the country that you are representing.

Q4) Do I need to accept the invitation to attend the course?

A4) Yes, accepting the invitation confirms your attendance for the course and is on a first come first served basis.

Note that after accepting the invitation, we will check your passport and eTicket (if any) details. If we find any issues with them, your acceptance will be rejected.

Q5) My application was rejected

A5) Rejected applications are final, if you wish to appeal for your application make sure to include the application ID, full name, and course name.

Q6) My invitation acceptance was rejected, expired, or closed what do I do?



- A6) Rejected invitations would allow you to re-accept your invite.  
However, make sure to check your passport details and the eTicket you are uploading before re-accepting.  
Expired and closed invitations are final, if you wish to appeal for your application make sure to include your application ID, full name, and course name.

SEP





MoPF, FERD Scholarship Section &lt;scholarshipferd@gmail.com&gt;

**(NFP) Invitation Package for Sin-Thai TCTP : Workshop on Strengthening Knowledge on Intellectual Property (18 - 22 February 2019)**

1 message

Hui Ling MOCK (MFA) &lt;MOCK\_Hui\_Ling@mfa.gov.sg&gt;

Fri, Dec 14, 2018 at 10:49 AM

Cc: "Benedict CHUA (MFA)" <Benedict\_CHUA@mfa.gov.sg>, "Wei Jie ONG (MFA)" <ONG\_Wei\_Jie@mfa.gov.sg>, "Sharifa A ALJUNIED (MFA)" <Sharifa\_Alwyah\_MOHSEN\_ALJUNIED@mfa.gov.sg>, "Clarence CHEW (MFA)" <Clarence\_CHEW@mfa.gov.sg>

**Message Classification: Restricted**

Dear Sir/Madam,

**SINGAPORE COOPERATION PROGRAMME**  
**SINGAPORE-THAILAND THIRD COUNTRY TRAINING PROGRAMME (TCTP)**

**WORKSHOP ON STRENGTHENING KNOWLEDGE ON INTELLECTUAL PROPERTY**

**18 TO 22 FEBRUARY 2019**

The course "Workshop on Strengthening Knowledge on Intellectual Property" from 18 to 22 February 2019 is sponsored by the Government of Singapore and Kingdom of Thailand under the Singapore-Thailand Third Country Training Programme (TCTP). Attached are the Third Person Note and General Information Brochure (GIB) for the course.

2 The Government of Singapore and Kingdom of Thailand are pleased to invite the National Focal Point for Technical Assistance to nominate suitable candidates for this course. Selection of candidates will be based on merit. Applications should be made online at <https://start.wizvision.com/startpublic/> before the closing date for nomination, **Wednesday, 23 January 2019**.

3 We will only consider applications which are submitted online. A system-generated email will be sent to the National Focal Points for Technical Assessment (NFP) for the endorsement of submitted applications. Instructions and FAQs for Applicants and NFPs are attached below:

Instruction and FAQ for Applicants

Instruction and FAQ for National Focal Points for Technical Assistance (NFP)

4 We appreciate your assistance to forward the attached course information to the relevant authorities for their information please.







5 Thank you,

Best regards,

Hui Ling MOCK (Ms) | Technical Cooperation Officer | Technical Cooperation Directorate  
Ministry of Foreign Affairs, Singapore  
T +65 6379 8481 | [www.mfa.gov.sg](http://www.mfa.gov.sg) နောင်ဆက်တွဲ(၁)အရာ

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6 attachments

-  GIB\_Workshop on Strengthening Knowledge on Intellectual Property.pdf  
439K
-  TPN Sin Thai TCTP.pdf  
149K
-  NFP FAQs.pdf  
56K
-  NFP Guide v1\_0.pdf  
801K
-  Application FAQs.pdf  
57K
-  Application Quick St Guide v1\_0.pdf  
1571K